

**SURREY POLICE AND CRIME PANEL****PCC Forward Plan and Key Decisions****28<sup>th</sup> November 2024****SUMMARY**

This report provides information on the key decisions taken by the PCC from September 2024 to present and sets out details of the Office's ongoing Forward Plan for 2024.

**Decision Making and Accountability Framework**

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

**Forward Plan 2024**

The PCC gives advance notice to the public of when certain decisions will be taken, or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

**Decisions: Making and Publicising Key Decisions**

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website <https://www.surrey-pcc.gov.uk/commissioners-decisions/> unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off seven key decisions since the last Panel meeting (see Appendix B).

**RECOMMENDATIONS**

The Panel is asked to note the report.

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**LEAD OFFICER:**

Sarah Gordon, PA to the PCC

**TELEPHONE NUMBER:**

01483 630 200

## Appendix A - OPCC FORWARD PLAN 2024/2025

| DATE                      | TITLE  | KEY DECISION/ ACTION  | LEAD OFFICER |
|---------------------------|--|---|--------------|
| September – November 2024 | Consultation on Police and Crime Plan – with partner agencies            | To inform the PCC's new Police and Crime Plan                 | DM           |
| September 2024            | Statement of Accounts 2023/24  | PCC to approve and sign off statement of accounts for 2023/24 | KM           |
| October 2024              | 2025 Meetings  | Arrange statutory meetings for 2025                           | PAs          |
| December 2024             | Surrey Criminal Justice Board  | Agenda and Papers   | SG           |
| December 2024             | Joint Audit Committee  | Agenda and Papers   | SG           |
| December 2024             | Public consultation on council tax precept                               |   | NR           |
| February 2025             | Approval of Council Tax Precept, Revenue and Capital Budgets for 2025/26 |   | KM           |
| February 2025             | Annual review of Related Party Disclosures and of disclosable interests  | Necessary forms to be completed                               | SG           |
| March 2025                | Joint Audit Committee  | Agenda and Papers   | SG           |
| March 2025                | Surrey Criminal Justice Board  | Agenda and Papers   | SG           |

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|                   |   |   |              |
|-------------------|---|---|--------------|
| <b>April 2025</b> | <b>Annual review of Scheme of Governance</b>                            | <b>To review suite of documents and PCC to sign off</b> | <b>AB/KM</b> |
| <b>April 2025</b> | <b>Approval of Treasury Management and MRP Statement</b>                | <b>PCC to sign off</b>                                  | <b>KM</b>    |
| <b>June 2025</b>  | <b>Independent Representatives Attendance Allowance Schemes 2025/26</b> | <b>Annual review</b>                                    | <b>RL</b>    |
| <b>June 2025</b>  | <b>Joint Audit Committee</b>  | <b>Agenda and Papers</b>                                | <b>SG</b>    |
| <b>June 2025</b>  | <b>Surrey Criminal Justice Board</b>                                    | <b>Agenda and Papers</b>                                | <b>SG</b>    |

## Appendix B - OPCC Decision Log 2024/25

| Decision no. | Title  | Date Submitted to PCC | Lead officer     | Agreed by PCC | Date Agreed | Protective marking (OFFICIAL/OFFICIAL SENSITIVE) | Published on website? | Spend       |
|--------------|--|-----------------------|------------------|---------------|-------------|--|-----------------------|-------------|
| 27           | Sale of Houses   | 20/09/2024            | Kevin Menon      | Yes           | 25/09/2024  | Official Sensitive                               | No                    | NA          |
| 28           | Children and Young People Fund Grants                      | 03/10/2024            | Molly Slominski  | Yes           | 03/10/2024  | Official   | Yes                   | £37,390.00  |
| 29           | Our Plan Operating model resourcing                        | 04/10/2024            | Kelvin Menon     | Yes           | 23/10/2024  | Official   | Yes                   | NA          |
| 30           | Safer Streets 5  | 21/10/2024            | Lauren McAlister | Yes           | 23/10/2024  | Official   | Yes                   | £352,986.00 |
| 31           | Clear, Hold, Build   | 25/10/2024            | Lauren McAlister | Yes           | 07/11/2024  | Official   | Yes                   | £38,000.00  |
| 32           | Allowance Scheme Amendment re LQP and IPM August 2024      | 25/10/2024            | Rachel Lupanko   | Yes           | 07/11/2024  | Official   | Yes                   | NA          |
| 33           | Award of contract for development of Eastern Divisional HQ | 04/11/2024            | Kelvin Menon     | Yes           | 07/11/2024  | Official Sensitive                               | No                    | NA          |

TOTAL: £428,376.00

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